

ASSISTANT DEPUTY MINISTER

DEPARTMENT

Affairs

REPORTING TO:

Deputy Minister

LOCATION:

Nunatsiavut (Nain, Hopedale, Postville,
Makkovik, Rigolet)

CLOSING:

October 13, 2026

CONTACT:

careers@nunatsiavut.com

Applications should be forwarded
before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

Job Summary

Under the supervision of the Deputy Minister, the Assistant Deputy Minister, ADM, provides strategic leadership, oversees major policy development. Nunatsiavut Affairs provides for land claims implementation, legal services, preparation of Inuit Laws, regulations, enrolment of beneficiaries, justice matters, public property and infrastructure initiatives, asset management and community development, transportation and is responsible for housing.

The ADM ensures all work reflects Inuit societal values and the Labrador Inuit Land Claims Agreement (LILCA). The ADM also leads the preparation and review of briefing notes, decision notes, and executive documents for the Deputy Minister and Minister.

Responsibilities:

1. Strategic Leadership

- Lead long term strategies for housing, infrastructure development, and community infrastructure.
- Ensure departmental priorities reflect Inuit societal values and the LILCA.
- Provide direction to Directors, Managers, and policy team staff.
- Anticipate emerging political, legal, infrastructure, and community development issues.

2. Housing, Infrastructure Policy and Advocacy

- Oversee implementation of LILCA obligations related to housing and Infrastructure.
- Oversee development of housing and infrastructure policies, frameworks and strategic plans.
- Ensure policies incorporate Inuit Culture and community perspectives.
- Advocate for housing investment and programs on a provincial and federal level.
- Advocate for infrastructure investment and programs on a provincial and federal level.

3. LILCA Implementation and Elections

- Oversee the Implementation of LILCA
- Sit as the Nunatsiavut Government representation on the Implementation Committee.
- Lead any legislative, regulatory or policy development as it relates to LILCA
- Support the obligations for community elections

Responsibilities:

4. Infrastructure Planning & Capital Project Delivery

- Oversee planning, design, and delivery of community infrastructure, including:
 - government buildings
 - cultural and community facilities
 - transportation and marine infrastructure
 - water, wastewater, and energy systems
 - housing coordination and community development
- Ensure infrastructure projects are sustainable and climate resilient.
- Lead capital budgeting, procurement oversight, and project risk management.
- Ensure infrastructure decisions reflect both technical standards and Inuit values.

5. Executive Advice & Briefing Leadership

- Provide strategic advice to the Deputy Minister and Minister on housing, LILCA implementation, and infrastructure issues.
- Lead preparation and review of briefing notes, decision notes, issues notes, and speaking notes.
- Ensure briefing materials clearly outline:
 - context and background
 - legal implications
 - infrastructure and financial impacts
 - political considerations
 - risks, options, and recommendations
- Oversee rapid turnaround briefing materials for urgent issues.

6. Communications & Public Engagement

- Participate in government communications, messaging, and public information strategies.
- Ensure communications reflect Inuit values and community priorities.
- Support public engagement, consultations, and community outreach.

Qualifications:

Education

- University degree in Public Administration, Indigenous Governance, Law, Political Science, Social Sciences, or a related field.

Experience

- Minimum 10 years of progressive leadership experience, including 5+ years in senior management.
- Demonstrated experience working with Indigenous governments, preferably Inuit.
- Experience in infrastructure development, policy development, or land claims implementation.
- Experience managing large teams, budgets, and complex multi stakeholder initiatives.

Knowledge

- Labrador Inuit history, culture, language, and governance structures.
- Thorough understanding of Labrador Inuit Land Claims Agreement.
- Understanding of construction practises in Nunatsiavut and the north.
- Provincial and federal government processes, legislation, and policy cycles.

Competencies

- Strategic thinking and long term planning
- Relationship building and diplomacy
- Cultural competency and respect for Inuit societal values
- Executive communication and political acuity
- Leadership, team development, and change management
- Financial and operational management

Working Conditions

- Based in Nunatsiavut with regular travel to all communities and other locations as required
- High pressure environment requiring responsiveness to emerging issues.
- Frequent engagement with senior officials, Indigenous leaders, and community stakeholders.

Responsibilities:

7. Financial Stewardship

- Oversee departmental budgets and capital project funding.
- Ensure transparent, responsible financial management aligned with Labrador Inuit priorities.
- Lead funding negotiations with federal and provincial partners.
- Manage contribution agreements for the Affairs department

8. People Leadership

- Lead multidisciplinary teams including Directors, policy analysts, planners, and project managers.
- Foster a culturally safe, inclusive, and high performing workplace.
- Support Inuit leadership development and capacity building.

9. Risk Management & Accountability

- Identify and manage political, legal, operational, infrastructure, and reputational risks.
- Ensure compliance with Labrador Inuit laws, the LILCA, and infrastructure standards.
- Promote transparency, ethical conduct, and strong governance practices.

IKAJUTTIK TULLIA ANGAJUKKÂSUAP

SULIAKAPVINGA:

Aulataugutinginnut

REPORTING TO:

Deputy Minister

NANI:

Nunatsiavut (Nain, Hopedale,
Postville, Makkovik, Rigolet)

KILLILIPVINGA:

Oktobar 13, 2026

KAUJISALLUTIT:

careers@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apva-
Kâttinagu matuttauvingata ullungani.

Nunatsiavut kavamanga atjigettisiKattatuk
suliatsasiuttunik tavatuak pigumajauluaKat-
tatut ikajuttaugutilet Labrador Inuit Nunamik
Satusainnimut AngiKatigegutingani. Ottugajuit
allasiasimakKujajut Nunatsiavut ikajuttauguti-
let numuranganik allavitsangata pigianningani
suliatsasiugutimillonnet ottugannimi.

Naillititausimajut

Atâgut Minister-riup Tullianganut, Minister-riup Tulliap Ikajuttisak, MTI, tilitjiKattaluni piusigijaugialinnik sivukkanimmi, kamaKattaluni pivalliaugutitaummaginginnik. Nunatsiavummi Aulataugutingit kamagialet nunamik satusainnimut atuliaKittitaugutinginnik, maligatsaliginnimik, pannaigiamut Inuit PikKujanginnik, malittugialinnik, ilaKasiutjinimmi ikajuttaugutilinnut, maligatsalittânik pitjutaunuk, inunnut piKutigijaujunik ammalu nunaliginnimut pannaigutininik, akitujunik aulatsijiunimik ammalu nunalinni pivalliaugutinginnik, ingiggautininik ammalu kamagialik illuliginimmik.

MTI kamatsiagialik suliaigijaujunik ilinganitsiamangâta Inuit ikKananninginnik ammalu Labrador-rimi Inuit Nunamik Satusainnimut AngiKatigegutinganik (Linsa). MTI ammalu sivullijugialik pannaitaugialinnik ammalu ikKamatitsiutinik, killigutjiutiujiup allasimanningit ammalu angajukKauniujut allaKutinginnik Minister-riup Tullianganut, Minister-rimullu.

kamagilluagiaKajangit

1. Piusigijaugialinnut Sivulligunnalik

- SivulliujiKattaluni akuninut piusiugialinnik illuliginimut, nunaliginnimut pivalliaugutinginnik, ammalu nunalinni nunatsaugajattunik;
- kamatsiagialik suliaKapvet piKutigijaujut ilinganiKatsiamangât Inuit ikKananninginnik ammalu LINS – angani ;
- TilitjiKattaluni Aulatsijinik, AngajukKânik, maligatsaligijinnilu;
- SakKitsiKattaluni kavamalittânimmik, maligatsatigut, nunaliginnik, ammalu nunalinni pivalliatitsigasuanimut uKumailtauKattatunik;

2. Illuliginik, Nunatsaugajattunut Maligatsak Ikajutjiujunullu

- kamaKattaluni atuliaKittitaugutinginnik LINS akilitsanginnik ilinganiKajunik illiginnimut Nunaliginnimullu;
- kamaKattaluni pivalliatitsigasuaninginni illuliginimut nunaliginnimut maligatsanginnik, tungavigijaujukkut ammalu piusigijaugialinnik pannaiKattaluni;
- kamatsiaKattaluni maligatsait ikullaumititsimangâta IlukKusinginnik nunalinnilu takugatsanginnik;
- IkajutjiKattaluni illuliginimut kenaujaliugutitsanik suliatsaugajattunillu prâvinsiup amma federal-liup pitaKanninginnik;
- IkajutjiKattaluni nunaliginnimut kenaujaliugutitsanik suliatsaugajattunillu prâvinsiup amma federa-liup pitaKanninginnik

3. Linsa AtuliaKittitaugutet Annigusunnetlu

- kamaKattaluni AtuliaKittitaugutinginni Linsa-mi;
- ItsivaKatauKattaluni Nunatsiavut kavamaup kiggatuttiunimmik AtuliaKittitaugutet katimajinginnik;
- SivulittiuKattaluni maligatsaliugiamut, maligatsait malittausiammangâta upvalu pivalliatitsigasuaninginnik ilinganiKatillugit Linsa-mi;
- IkajutKattaluni pijagialinginnik nunalet annigusuttuKalippat

4. Nunaliginnimut Pannaigutet ammalu

Suliatsauluangugajattut Atuttautitaunningit

- kamaKattaluni pannaigutiugajattunik, ilusitsanik, sakKititsiluni nunalet nunaliginnimut, ukununga:
 - kavamait suliaKapvinik;
 - IlukKusiliginnimut nunaliujunullu suliaKapvinik;
 - Ingiggautet imammiutanillu âkKisimausitsanik;
 - kopvisangit, anatsivitsangit, amma waijagalangit;
 - Illuliginimut aulatsigunnaik nunalinnilu pivalliatitsigasuannimi
- Kamatsiasongulluni nunaliginnimut suliatsait sakKijânginnamangâta ammalu silamut sungiunakKulugit
- SivulittiuKattaluni kenaujakkuvinik, pikKujalinnik kamaKattaluni, ammalu aulatsigunnagiamut ulugianagajattunik suliatsaujuni;
- kamatsiasongulluni nunaliginnimut Kanuttogutet ilinganiKatsiamangâta tamâginnik sanajillagiugiamik Inuillu ilikKananninginnik

5. AngajukKausinut PikKujinningit amma PikKujiulluni kamajiulluni

- AtuinnautitsiKattaluni Kanuk pijuitsumangât Minister-riup Tullianganut illuliginimut, Linsa atuttauliaKititsiningani, amma nunaliginnimut pitjutaujunik;
- Ilonnasiammaginnik katimausinik kamatsiaKattaluni katimauset allataugiaKajut ilonnangit amma isumagillugit katimautet pikKujijanginnik;
- kamatsiaKattaluni allatausimajunik pitjutilinnik ukuninga:
 - IkKaumatitsiutet pisongunilinnilu;
 - Maligatsatigut piunitsautigumallugit
 - Nunaliginnimut kenaujaliginnimi attuiniKannik;
 - kavamalittânimmut isumâlotigijaujut;
 - kappianattunik asinginnik ammalu piusigijaukKujannik
- kamasongulluni pannaisiaKattalunilu ikKaumatitsiutik kamagijaugialinnut tuavittunut sakKipata

Ilisimagialingit

- NalunaikkutaKalluni Aulatsijiugiamut, NunaKakKâsimajuni kavamaligijinnimik, pikKujaliginnimi, kavamalittânimmi, Inuliginnimi upvalu ilinganiKajuni

Ilisimalluni

- Ikinnipautillugit senanik jârinik sivulittiugiamik, ilautillugit ungatâni tallimani jârinik aulatsijillagiugiamik;
- IlisimanniKalluni suliaKatiKagiamut NunaKakKâsimajuni kavamani, piluattimilli Inunnik;
- IlisimanniKalluni nunaliginnimut, maligatsamillu pivalliatitsigasuannimi, upvalu nunamik satusainnimut atuttautitsiliaKinnimi;
- Aulatsigunnaik amisunik iligejuni, kenaujalittâjunut, nâmmasiattunillu unuttunik kamaKataujunik piusitsaugialinnik

Kaujimannik

- Labradorimi Inuit piusituKanginnik, uKausituKanginnik kavamalittânimillu âkKitausimajunik;
- Tukisiatsiasongulluni Labrador-rimi Inuit Nunamik Satusainnimut AngiKatigegutingani;
- Tukisisongulluni sanajaunninginni Nunatsiavummi taggânimillu;
- Prâvinsimi federal-limillu kavamait kamagijaugusinginnik, maligaliuttausimajunik, maligatsaulu piusinginnik

Pisongulluni

- Isumatsasiutsiasongulluni ammalu akuninut piusitsanut pannaigutilliunnimut;
- SuliaKatiKatsiasongulluni ammalu ilisimanniKalluni;
- IlukKusitigut pisongulluni pitjutigillugillu Inuit pimmagiunnninnik;
- Kaujitsisiasongulluni kavamalittânimillu tukisitsiutinginnik;
- Sivulittiugunnaik, iligennimi pivalliatitsigasuannimi, asiangomitaujunillu kamatsianiKalluni;
- kenaujaligisongulluni aulatsinimmilu kamatsianiKalluni

6. Kaujimausongunnik Inunnulu IlauKataugiamut

- IlauKattauKattaluni kavamait Kaujimausongunnik, kiggatulluni ammalu inunni Kaujisautiusimajunut pusiugialinnik;
- kamatsiagialik Kaujimausongunnik ilinganiKatsiamangâta Inuit ikKananninginnik nunalet sivulliutillugit;
- Ikajusongulluni katingaKatigelippata, KaujisaKatigeKattanikkut, ammalu nunalinni ikajuttaugiaKajunut

7. kenaujaligijimut Aulatsijiutsialuni

- kamasongulluni immigolingajuni suliaKapvini kenaujalittâjuni katillugillu suliatsep kenaujatsanginnik;
- kamagillugit kamagijaugialet, kamagiaKavuk kenaujaligijimut aulataugutinginnik ilingatsiatillugu Labrador Inuit sivulliutillugu;
- kiggatuttiuluni kenaujatsasiugiamik angikategasuannimik federal-let prâvinsimillu ikajuttigennijunik;
- AulatsiKattaluni ikajunnet angikategenninganut Aulataugutinginnut suliaKapvinganut

8. Inunnik Sivuppiatitsisongunnik

- SivulittiuKattaluni unuttunik suliatpanik ilautillugit Aulatsijet, maligatsanut Kaujisattinik, pannaijinik ammalu suliatpanut angajukKânik;
- SakKititsiluni piujunik suliaKapvinik;
- IkajutsiaKattaluni Inuit sivuppiatitaujunik pivalliatitsigasualugu amma pigunnatunik DLNR-rikkuni

9. Ulugianattunut Aulatsinik kamagijaugiaKanningillu\

- Nalunaillugit aulatsilunilu kavamalittâninnik maligatsatigut aulatsinimmik, nunaliginnik ammalu kamaKataujunik ulugianagajattunik;
- kamagillugit maligatsasuanimmut Labrador Inuit maligatsanginnik Linsa-ngani;
- Kaujimajautivallialillugu tukisimajautsialuni, pitsianiKatsialuni katitsuininginnik pitsatujumillu kavamaup aulatsiutingit suliaKausinik

SuliaKasongulluni Piusigijaujunut

- Nunatsiavummilonnet ilangani niugguKattaluni nunalinnut amma asnginnut pigiaKaguni;
- Puttujumik avatet Kimiggutaunitsanginnut pigiaKagutik tuavittumik sakKituKappat;
- katimaKataugiak piluattumujuk unuttunik atjigengitunik suliaKattinik, pitjutiKajunik nunaKakKâsimajunik nunalinnilu kamaKataujunik