

MAINTENANCE WORKER

Department: Affairs

Term: Permanent Part-Time

Community: Makkovik

Closing: September 10, 2025

Responsibilities:

- Conduct regular and routine walk around (both inside and out) of buildings and properties and reports any deficiencies to the maintenance manager in writing (including pictures).
- Responsible for the light repairs and maintenance of Nunatsiavut Government (NG) buildings, properties, fleet and other assets in Nain.
- Ensure the safety, protection of buildings and its tenants including ensuring doorways, windows and vents are not blocked (free of snow and ice), that buildings and facilities are locked when not in use.
- Completes assigned work order requests and update work order status where necessary. Includes reviewing work order status on Nunatsiavut Government CMMS (computerized maintenance management system) through an online log in account.
- Ensure fire protection (smoke alarms, fire extinguishers) equipment is properly maintained and up to date.
- Perform routine maintenance and minor repairs to buildings and facilities including but not limited to carpentry and painting.
- Advise the Maintenance Manager of required major repairs or replacements.
- Immediately responds to calls for emergency repairs of equipment and events such as power outages, which may jeopardize the integrity, and safe operation of mechanical equipment.
- Other duties as outlined by the Nunatsiavut Government Maintenance Manager

Qualifications:

- Class 5 Drivers Licence
- 3-5 years maintenance related experience
- Basic computer skills (MS Word, Excel)
- Good communication skills
- Ability to work with minimal supervision

Assets:

- Skills trade certification(s)
- Knowledge of electrical, mechanical, plumbing, carpentry trades and various heating systems
- Knowledge of work order systems
- Bilingual in Inuktitut and English

Benefits:

- Competitive Paid Leave Package
- Travel Benefit
- Labrador Allowance
- Group insurance including health and dental
- Group pension

Contact:

careers@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

ILLULIGIJET ÂKKISUIJUTSAK SANAJILLU

suliaKapvik: Aulatsivik

Kanga: SuliaKannanialluni Ilakunik-sitontiliulluni

Nani: Makkovik

killilipvinga: Setember 10, 2025

kamagijatsat:

- Illunik âkKisuiKattaluni sollu imangit Kuigiattuvinginnik Kuatsânnattujuillu sanaKattanlunillu âkKitaugialinnik.
- KaujitsiKattaluni illuligijet katimajinginnik sunait âkKisut-taugiaKammangâtik sulii.
- PijagetsiaKattaluni sunait âkKisuttaugialet inungit nâmma-sititsialugit âkKitageppata.
- TataiKattaluni Kinugautinnikallatausimajunillukamat-siaKattaluni pijageguni suliaigigialimminik, Kaujitenna-Kattalugillu illuligijet katimajingit Kanutsiak piutigijumik pivallialimmangâmmik suliaKannimine illuni tujummiuvi-ujunillu.
- Tatattuganik pijageKattaluni uKautjiluni suliaigigiaminik pijagesimanimminik tukisititsiluni illuligijikkut suliaKatting-innik pijagesimanimminik.
- UKâlavigiKattalugit niuvivilinnik, angiKatigeKatigisimajang-innilu suliaKattinginnilu tikisaivigiKattajaminut pitaKatsia-mangâta apigiKattalugit pijagettugasuamut suliaigigialim-minik.
- Kimatulivimme susanik piKutinnik pitaKattuKammangât kamatsainalluni, ammalu kititseKattaluni pitaKainnajuKat-siaKattaluni susanik pitâgijaugialinnik. ikajuKattaluni inuit nollâtigiaKalippata inigijaminut, (KimiguKattaluni inigijau-simajunik illuligijinnik Kaujitsiluni) Kimigugesimanimminik noviulâttumut.
- Asinginnilu suliaigigialimminik pijagettuKattaluni.

Ilisimausigigialingit:

- Class 5 Nunakkogutik Nalunaikkutanik
- Pingasunit tallimanut suliaKausiKagialik sanagiajigalannik
- Kagitaujasongugiamik(MS Word, Excel)
- uKautjigiatsiasongutluni
- suliaKasongujumik tiliuttauppagani

Ikajuttauvalliutigigajattanga:

- ilusitut suliaagallagiamik nalunaikkutaKaguni
- Kaujimaguni KuatsânnattukoKattajut, iggaviKajunik, imak amma asigget kajusiutinganik, Kijunnik suliaKausijaKattaguni amma kiappaluttailittinga Kaujimagaguni
- Kaujimaguni suliaKausijagalangit pigiaKanninginnik Inuttut Kallunâtitullu uKâlasonguguni

Ikajuttaugotet:

- SuliaKatsiasongulluni Akilittutaulluni nukKangaviujuni Akilittutaulluni
- Namutuinnak aigalannimut IkajuttaugutiKalluni
- Labradorimi IkajuttaugutiKalluni
- katingautik Insurins-siKalluni ilagijautillugu inositsiagittinnimmi amma kigutiligijaunnimi
- katingautik utittitaugutik InutuKaunimmut

Kaujisaallutit:

careers@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullugani.