



HUMAN RESOURCE STUDENT

Department: Finance, Human Resources & Information Technology

Location: Happy Valley-Goose Bay

Term: Summer Student

Closing Date: May 27, 2025

Responsibilities:

The Human Resource Student position will assist with conducting background and reference checks, schedule and help conduct interviews. The HR Student will help the HR staff with a wide range of administrative tasks which include filing, data entry and record keeping.

Duties Include:

- Recruitment process
- Data entry
- Filing, copying, scanning etc.

Qualifications:

- Youth between the ages of 15 to 30 years of age
- Social Insurance Number

Contact:

careers@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

INULIGIJET ILINNIANITSANGANUT SULIATSAK

Suliakapvik: SuliaKapvinga kenaujalaginnimut, SuliaKattiliginnimut, Kagitaujaliginnimullu

Nani: Happy Valley-Goose Bayimi

Kanga: Aujami Ilinniatutsak

killilipvinga: Mai 27, 2025

kamagijatsat:

Inuligijet ilinnianitsanganut suliat sak ammajuk ikajuttiulunni suliat sasiujunik Kinijattiulunni ammalu ikajuttiulunni. Inuligijet ilinnianitsanganut suliaKattinginnik ikajuKattaluni sollu onutunit atjingingitunit tigollaigalallunilu sunanik kamagijaugialinnik suliaKapvimmi.

Suliagilattatit:

- Suliatsasiujunnit kamajiulluni katitsuilunillu
- Kaujimajaugialinnit katitsuiKattaluni
- Suliagijausimmajunnit, atjinginnit adjiliuKattaluni

Ilisimausigigialingit:

- Inosuttut járilet 15-aminut 30-minit pitaKatluni
- Sosial Insurans Nomaranik

Kaujisallutit:

careers@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâtinnagu matittauvingata ullungani