

ASSISTANT DIRECTOR, EMPLOYMENT AND TRAINING

Department: Education & Economic Development

Term: Permanent Full-Time

Community: Nunatsiavut (Nain, Postville, Hopedale, Makkovik, Rigolet)

Closing: June 25, 2025

Responsibilities:

- Oversight of the annual budget and work plan for the post-secondary programs, including Post-Secondary Student Support program, CRF and EI Part II programs, as well as any post-secondary initiatives being implemented for Labrador Inuit (i.e. Inuit Bachelor of Social Work).
- Monitor key indicators and outcomes to ensure the success of Labrador Inuit, including statistics as required by Service Canada.
- Developing and maintaining positive and effective relationships with the provincial, national and other Inuit organizations, as well as post-secondary institutions, training partners and students.
- Responsible for policy development and preparing proposals and reports.
- Represent the Nunatsiavut Government on any committees (local/regional/provincial/national) that influence and/or impact the decisions and recommendations for the delivery of services to Labrador Inuit post-secondary students.
- Monitor, research and communicate all education initiatives affecting Nunatsiavut to Inuit communities and within the Nunatsiavut Government.
- Responsible for financial and human resources for staff involved in training and employment.
- Chair of the selection and prioritization of student applications for acceptance in post-secondary education and work placements.
- Training, in-servicing, travel and other duties as required.

Qualifications:

- Masters degree in Education with 5 years experience or equivalent education and work experience. Combination of relevant education and/or experience will be considered.
- Good organizational and interpersonal skills.
- Extensive knowledge of educational administration, curriculum, instruction and needs-based approaches.
- Proven skills in educational research related to Indigenous groups would be an asset.
- Knowledge of Inuit Culture and Labrador Inuit Communities.

Assets:

- Bilingual in Inuktitut and English.

Benefits:

- Competitive Paid Leave Package.
- Travel Benefit.
- Labrador Allowance.
- Group insurance including health and dental.
- Group pension.

Contact:

careers@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

AULATSIIUP IKAJUTTISANGA SULIAKAT-TULIGINNIMI ILINNIATULIGINNIMILU

suliaKapvik: Ilinniattuliginnimi kenaujatigullu Pivalliatitsinimmi

Kanga: SuliaKainnaluni Ilonnanginnik SitontiKalluni

Nani: Nunatsiavut (Nain, Postville, Hopedale, Makkovik, Rigolet)

killilipvinga: Joni 25, 2025

kamagijatsat:

- kamaKattaluni jârimut ilingajunik kenaujatsanik suliaigat-saujunillu ilinniattuliginnimi, Ilinniavimmetuillu Ikajosiginnik âkKitausimajunik Inunnik ikajujsautillugit.
- kamaKattaluni kamausiujuunik Labradorimi Inuit pivliagutit-sanginnik, ilauKasiutillugit Service Canada suliangit.
- ÂkKsuiKattaluni piulimatsilunilu ikajuttigegusiujuunik prâvin-simi, canadalimâmi, asingitalu inuit katitjuKatigenninginni ilinniattuliginjik, ilinniattitsisongujuunik, ilinniavimmetunil-lu.
- kamaKattaluni âkKisuinimik maligatsanik atuinnagut-tigiKattalunilu Kinugautiujuunik, Kaujistitsiutinnilu.
- kiggatuKattaluni Nunatsiavut kavamanganik nalletuinnani katimajiujuuni, (nunaliujuuni/avittusimajuni nunaliujuuni/ prâvinsimi/canadalimâmi) attuiniKasonik killigiutjigusi-ujuunik, piusigijauKujaujuunik, Labradorimi ilinniattuliginnik ilinniavimmetuillu pillugit.
- kamaKattaluni, KaujisautiKaKattaluni, Kaujimajautitsiluni-lu ilonnainik iliniattulittânik pillugu attuiniKajunik Nunat-siavummi Inuit nunagijanginni Nunatsiavullu kavamangani.
- kamaKattaluni kenaujalittânimmik suliaKattilittânimmilu suliaKattiujuillu ilinniattitaunnninnik suliaKattitaunnnin-ginillu.
- Itsivautauulluni kamagiaKaKattaninmi sivulliutaugialinnik ilinniavimmetuit Kinugautinginnik ilinniagumagutik suliat-sa-siunnninnilu.
- Ilinniattitsisongulluni, katimatitsisongulluni, ingigagiaKaKat-taluni, asinginnilu pigiaKatuaguni.

Ilisimausigigialingit:

- NalunaikKutaKalluni IlisautiKasimannimut Ilinnianimmik tallimanilu jârinik ilisimautiKalluni ubvalu taimaittugalannik ilinniasimaniKalluni suliaKaitikasimallunilu. Atjiginnilonn-et tamakkualonnet pillugit ilinniasimanniKalluni ilisimautiKalluni tâkkuali kamagijaulualâttut.
- Kamatsiasongulluni suliaKattiuKatautsiasongullunilu.
- Angijumik ilisimautiKalluni ilinniattitsigusiujuunik kamasongu-giamik, ilinniattitsigusiujuunik, kamagillugit pitâgijausongujuit ilinniattitsigusiujuuni.
- Ikajuvalligajammijuk pisonguniKappat KaujisautiKasongugia-mik NunaKakKâsimajullutik katitjuKatigenniujuunik.
- IlisimautiKalluni Inuit IlukKusinginnik, Inuillu Nunagijanginnik.

Suliatsatâgutaugunnatut:

- UKâlasongunnga Inuktitut Kallunâtitullu.

Ikajuttaugotet:

- SuliaKatsiasongulluni Akilittutaulluni nukKangaviujuuni Akilittutaulluni.
- Namutuinnak aigalannimut IkajuttaugutiKalluni.
- Labradorimi IkajuttaugutiKalluni.
- katingautik Insurins-siKalluni ilagijautillugu inositsiagittinnimmi amma kigutiligijaunni.
- katingautik utittitaugutik InutuKaunimmut.

Kaujisallutit:

careers@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullungani.