

# RESIDENTIAL PROGRAM MANAGER

**DEPARTMENT:** AFFAIRS

**TERM:** TEMPORARY FULL TIME (3 YEARS)

**COMMUNITY:** NUNATSIAVUT (NAIN, HOPEDALE, MAKKOVIK, POSTVILLE, RIGOLET) OR HAPPY VALLEY GOOSE BAY

**CLOSING:** OCTOBER 12, 2024

## Responsibilities:

- Manage life cycle of the Home Repair Program that is offered by Nunatsiavut Government
- Working with the Project Management team, including contractors to ensure the program meets its goals and objectives and stays on schedule
- Manage the Emergency Repair Program until the program transitions to the Nunatsiavut Housing Commission. This includes administration of applications and coordinating repairs.
- Compiling material orders for the repair programs for submission to Deputy Minister for final approval
- Oversee the finalization of the Nunatsiavut Housing Strategy.
- Working closing with the Infrastructure Division on short-term and long-term plans to address housing in Nunatsiavut.
- Working under the mandate of the Housing Act, the Manager is responsible for working with the Nunatsiavut Housing Commission to develop regulations and policies related to Housing.
- Review new Programs and Policies developed by the NHC for recommendation to the First Minister and the Executive Council.
- Compile and maintain data related to the repair programs.
- Assist the Deputy Minister as a NG rep on the NHC as required.

## Qualifications:

- Diploma in Business Management with 3-5 years of related experience. Combination of relevant education and/or experience will be considered.
- Strong written and oral communication skills.
- Ability to work with minimal supervision.
- Knowledge of the Nunatsiavut region.

## Assets:

- Bilingual in Inuktitut and English.

## Responsibilities:

- Sit as a NG rep as a stakeholder with the Newfoundland and Labrador Housing Corporation as it relates to NLHC housing and housing programs in Nunatsiavut Sit as the Nunatsiavut Government representative on the Inuit Nunangat Housing Caucus and to attend the Inuit Crown Partnership (ICPC) working group meetings.
- Review and make recommendations on National and Provincial Housing programs and Policy.
- Travel as required.
- Other Duties as required.

## Benefits:

- Competitive Paid Leave Package.
- Travel Benefit.
- Labrador Allowance.
- Group insurance including health and dental.
- Group pension.

## Contact:

[careers@nunatsiavut.com](mailto:careers@nunatsiavut.com)

Applications should be forwarded before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

# ILLULIGIJINIK AULATSIJITSAK

**SULIAKAPVIK:** NUNATSIAVUMMI KAMAGIGIALINGINNI

**KANGA:** AKUNIULUNGITUMI ILONNAINIK SITONTIKALLUNI (3-ANI)

**NANI:** NUNATSIAVUT (NAIN, HOPEDALE, MAKKOVIK, KIPUKKAK, RIGOLET) UBVALU HAPPY VALLEY GOOSE BAY - IMI

**KILLILIPVINGA:** OKTOBAR 12, 2024

## kamagijatsat:

- Aulatsijtsak aulatauninginni Illuit ÂkKigiattauningit pivit-saKattisitillugu Nunatsiavut kavamanga.
- SuliaKaKatiKagialik Suliatsanik Aulatsijunik SuliaKattigennik, sanajinnilu sulialinnik kamalluni malitsiamangâta tugâgutini-pigumausinnilu, upalungagatik.
- Aulatsigialik Tuavittukut Illunik ÂkKigiattaugialinnik pijag-ettaunimmut kamagijauliaKakKâtinnagu Nunatsiavummi Illunik kamajinut. kamagialillu Kinugautinik aulatsilunilu âkKigiattaunik.
- Atuinnaugutjigialik tikisaigatsanik âkKigiagutitsanik tunijau-gialimmik Tullianut AngajukKâsuap kajusjutjaugiaKatillugu.
- kamagialik pijagettauninganut Nunatsiavut Illuligijet Pannai-gutinganut.
- SuliaKaKatiKatsiagialik Tungaviliginnimik SuliaKatinginnut naittunik akunettunik pannaigutaumajunik kamaninginni illunik Nunatsiavummi.
- SuliaKattiuluni suliangugialinni Illuliginninut Maligatsamik, Aulatsijtsak kamagialik suliaKaKatiKallyuni Nunatsiavut Illunik kamajinginnik sakKititsigiamik maligatsanik pitjutigil-lugu Illuliginnik.
- Kimiggugialik nutâni Suliatsanik Maligatsnillu sakKititauma-junik Nik-ngata pikKujausinginnik AngajukKâsuap tullianut AngajukKaunet katimajinginnulu.
- Ikajugialik AngajukKâsuap tullianik kiggatulluni Nunatsiavut kavamangata kiggatuttinginni Illuligijinik kamajinik pikKu-jauguni.

## Ilisimausigigialingit:

- NalunaikkutaKagialik Aulatsijiugiamut Suliatsaliginnimi 3-5-nik jârini suliaKasimalluni tamatsuminga. Ilisasimanninga suliaKasimanningalonnet isumagijaugajammijuk.
- Allasongutsianik uKâlasongutsianillu.
- SuliaKasongujtsak kamagijautsiagani.
- KaujimausiKajutsak Nunatsiavutta nunanginnik.

## Suliatsatâgutaugunnatut:

- UKâlasonguguni Inuttitut/Kallunâtullu

## kamagijatsat:

- kiggatuttiugialik Nunatsiavut kavamanganut ikajuttigenni avittotiKattatuni Niufulâmi Lâpatuarimilu Illuliginnimut kuaparesangani malillugu Niufulâmi Lâpatuarimilu Illuligin-nimut kuaparesanga illuliginnimut suliat-saligijinni Nunat-siavummi. kiggatuttiugialik Nunatsiavut kavamanganik Inuit Nunangat Illuligijini ilauKatauKattalunilu Inuit kavamangita Ikajuttigegutinginni katimalimmata.
- Kimiggugialik pikKujigunnalunilu kanatalimâmi Prâvinsimi Illuliginnimi suliat-sligijimut Maligatsanillu.
- Ingiggautiugialik pikKujauguni.
- Asinginnik pigunnaluni pikKujausinginnilu.

## Ikajuttaugotet:

- SuliaKatsiasongulluni Akilittutaulluni nukKangaviujuni Akilittutaulluni.
- Namutuinnak aigalannimut IkajuttaugutiKalluni.
- Labradorimi IkajuttaugutiKalluni.
- katingautik Insurins-siKalluni ilagijautillugu inositsiagit-tonimmi amma kigutiligijaunnimi.
- katingautik utittitaugutik InutuKaunimmut.

## Kaujisallutit:

[careers@nunatsiavut.com](mailto:careers@nunatsiavut.com)

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullungani.

Nunatsiavut kavamanga atjigettisiKattatuk suliat-sasiuttunik tavatuak pigumajauluaKattatut ikajuttaugutilet Labrador Inuit Nunamik Satusainnimut AngiKa-tigegutingani. Ottugajuit allasiasimakKujajut Nunatsiavut ikajuttaugutilet numuranganik allavitsangata pigianningani suliat-sasiugutimillonnet ottugannimi.